



Job Title: Lazers Edge Skate Shop Attendant	Reports to: Sales & Development Coordinator
Applications accepted until: Open until Filled	Anticipated Start Date: ASAP
Location: Winnipeg Manitoba (River Park South)	Hours: Part-time 20 – 25 hrs/ week

Duties and Responsibilities

1. Managing all functions of the Lazers Edge Skate Shop
2. Placing, receiving, unpacking, storing, inventorying, and the verification of all orders.
3. Managing the finances of the Skate Shop, including handling cash debit, credit transactions and calculating totals at the end of the night.
4. Sharpening skates, equipment repairs and selling merchandise.
5. Ensuring strategic placement of equipment to increase efficiency and flow in the canteen and improve customer service time.
6. Maintaining cleanliness inside the skate shop.
7. Adhering to opening and closing procedures.

Qualifications

The requirements listed below are representative of the knowledge, skill and ability required.

1. Experience in Skate Sharpening, retail or other related industry
2. Experience playing hockey, ringette, figure skating or other related sport
3. Reliable/hard-working; pleasant, friendly and outgoing individual with excellent interpersonal skills
4. Good listening and communication skills
5. Organized and motivated self-starter, who anticipates, prepares and completes assigned or non-assigned tasks on time
6. Ability to handle multiple demands, changing priorities, and time pressures.

Salary will commensurate with experience

Please forward resume with cover letter along with salary expectations to HR@dakotacc.com

About Dakota Community Centre Inc.

With our Mission of being *a gathering place providing excellence in sport and recreation for everyone*, Dakota Community Centre is one of the largest and most successful community centre operations in the City of Winnipeg. Serving nearly 12,000 households in South St. Vital for more than 30 years, Dakota CC offers a broad range of sport and recreation programs for catchment area members and beyond. In addition to the current *Jonathan Toews Sportsplex*, which includes a twin ice pad, gymnasium, office space and other multipurpose space, a new 60,000 sq., multipurpose Fieldhouse, with mezzanine level track and yoga studio, opened in October 2017.